

Intergroup Meeting Minutes: January 8, 2020

Meeting Chair: Sandy K., Intergroup Chair

- New members introduced themselves.
- Meeting opened at 7:00 PM with a Moment of Silence, followed by the Serenity Prayer
- Reading of 12 Traditions by Josée G., Beacon Hill.
- Roll Call from the floor was taken. Groups in attendance: Orleans Hub, Freedom, Search for Serenity, Vanier Early Birds, New Day, Parkwood Hills, Step by Step, Queensway Carleton, 11 am Westboro, Women in Step, Fellowship Group, Stittsville Second Chance, By the Book, Beacon Hill, B-United, Step Sisters, Maitland Group, Heritage, Sisters of Sobriety, Uptown, Sat Morning Big Book, Lunch Bunch, Podium Hill, Sunday Night 12 Step, Westend (only 25 group reps signed in)
- 29 voting members present in roll call and 3 non-voting members (excluding 7 Executive members) attended.
- The December minutes were approved as presented.
- Agenda approved as distributed with the addition of Alkathon Report & Elections: Secretary.

REPORTS

CHAIR PERSON: Sandy K.

1. Bronson Centre has a new tenant who has first access to Mac Hall. Intergroup will use the Nepean Room until further notice.
2. This is the last meeting for the current chair as she is rotating out as of the end of this meeting. She expressed her great appreciation for all she has learned at Intergroup.

VICE CHAIR: Harry B.

1. If any group requires insurance the Group Insurance Plan is available to them at the cost of \$100 + PST for 1 year. Forms are available on the Ottawa Intergroup website.

SECRETARY: Anne D.

1. New Intergroup reps asked to complete the Intergroup Rep information sheet.
2. The secretary thanked the reps for the opportunity to be of service as she rotates out of the position.

TREASURER: Sandy C.

1. Financial statements were distributed. The total cash is lower primarily due to the Office Administrator's wages which cover more of 2019 than 2018. Group contributions have increased, and both conferences contributed to the bottom line. There have been lots of changes in the office, but things are going well.

TAS COORDINATOR: Al L.

1. The TAS slots were 80% full in December, thank you. There were 184 calls, 74 going to voice mail with 19 calls between 10 pm & 10 am. TAS Coordinator is still looking to have all the shifts covered.

LITERATURE: Doris M.

1. The year-end inventory was done with an organized team in good time. The Literature Coordinator will meet with the Office Administrator and the Treasurer to review the year-end inventory results.
2. Literature Coordinator and Webmaster working on a new meeting list as there are only 28 meeting lists on hand.
3. If anyone wants to train to be a backup office volunteer, please contact the Literature Coordinator. The office volunteers sell literature and answer phones during the hours of 10 am to 4 pm. There are 2 shifts; 10 am – 1 pm and 1 – 4 pm.

WEBMASTER: Carolyn O.

1. A new meeting list is being prepared and reviewed. Hopefully, it will be sent to the printers by the end of next week. The new meeting list will have a QR code so anyone can access the Meeting Guide APP.
2. TAS Volunteers – The Webmaster is creating a separate login for each TAS volunteer. Instructions will be on the website or call the Webmaster with any questions.
3. The Spring Conference website and online banquet and ticket capabilities are being worked on with a launch in the next week.

NEWSLETTER COORDINATOR: Jeff F. (absent)

1. January OPP is available for pickup at the back.

12-Step Coordinator: (Al L.)

1. New 12-Step Coordinator, Natalie L., acclaimed in December. The TAS Coordinator and 12-Step Coordinator will go through how the 12-Step list works.

SPRING CONFERENCE: Cindy E-M., Chair

1. The Spring Conference (May 2nd) flyers are now available. Tickets are also available for Reps to sign for. Day tickets are \$10 now; \$15 at the door. Full event tickets, including Banquet are \$55 and can be purchased online.
2. The Spring Conference Committee is meeting Jan 12th at 10 am. There are lots of volunteer opportunities.

POLICIES AND PROCEDURES COMMITTEE: Clint M., Chair

1. Roles and responsibilities were worked on at the Dec 29, 2019 meeting.
2. Jan 26, 2020 will be the next meeting and the committee will continue with the roles and responsibilities with the hope to get that section to the Board by February.
3. Two new reps will be joining the Committee in 2020. The Chair is open to other people joining the committee also.

ALKATHON: Gene M., Chair

1. The Alkathon was well attended and well received. Wrap up is January 12, 2020. The final report will be delivered to Intergroup in February.

MCNABB MEETING:

1. Sandy K. Chair of Intergroup, reported on December 2019 McNabb. 7th Tradition was approximately \$300 with about 20 in attendance each Sunday with good speakers and no issues. West End Group volunteered for January 2020 while Search for Serenity, Orleans volunteered to host the February meetings. B-United volunteered to host the McNabb meetings for March, with Step by Step volunteering for April. Groups are needed to host May through December of 2020.
2. Groups are to bring meeting lists, coffee supplies, chips, to print out and take the **McNabb Meeting Format (available at <https://www.ottawaaa.org/intergroup/mcnabb.php>)**, etc. to the meeting.
3. Reminder: During the Intergroup meeting in the month after a group's commitment, the Intergroup Rep is asked to report on the McNabb 7th tradition, attendance and any issues that may have occurred. The monthly rent for McNabb is \$80.17.

OLD BUSINESS:

1. Canadathon – Three previous Canadathon Chairs and other committee members in attendance provided their perspectives of the beginning of the Canadathon and past experiences which allowed a substantial discussion to be had among the Reps and Executive. The main concerns coming out of discussion are the need for volunteers and group commitments to carry the Canadathon, a downtown location and proper venue. After discussion, Kelly R., Westend Group, made a motion to create an adhoc committee to set up a feasibility study to resurrect

the Canadathon. John P., Step by Step, seconded. 26 for, 1 abstention and 1 against. The minority voice didn't choose to speak, as they had spoken prior to the vote. Motion carried.

2. Elections: Secretary – Intergroup requires a secretary beginning in February. It is recommended that a candidate have two years of sobriety and be competent with Microsoft Word and Excel. The outgoing secretary estimated she spends 16 or more hours a month attending the Executive & Intergroup meetings, preparing the minutes and any other tasks connected with the Secretary's responsibilities.

NEW BUSINESS:

1. Incoming Chair – The outgoing Chair turned the meeting over to the Incoming Chair, Harry B. The Incoming Chair thanked the outgoing Secretary. He then presented 2 gifts and cards to the Outgoing Chair, expressing his appreciation for her leadership. The Outgoing Chair expressed how essential it was for her to have a Service Sponsor.

MEMBERSHIP SHARING

1. No discussion this month. The Incoming Chair may have topics for consideration next month.

COFFEE VOLUNTEER (February)

1. No selection made.

Motion to adjourn Meeting by: Isabel P., Fellowship Group, seconded by Steve H., B-United.

Meeting closed at 8:25 pm with the Responsibility Pledge

Next meeting: WEDNESDAY, February 12, 2020 at 7:00 PM, Mac Hall, Bronson Centre.

