




### Set up a Paypal Business Account (go to [www.paypal.com](http://www.paypal.com))

- Create Profile – add address information – add email address
- Receive an email asking for confirmation of your email address – click the link to complete this step
- Link your bank account – you’ll need institution number / transit number / account number
- Receive 2 small deposits to your bank account (takes about 2 business days). Combined amounts are less than \$1
- Confirm the amounts of the deposits to verify account
- Withdrawal limit will be lifted shortly afterward. You’ll receive an email confirming.
- This process takes a total of about a week.

To accept donations, **contact Paypal to have option to add donation buttons to a website.**

- Once the option is available on the tools page of your account, create and save a donation button following the steps provided.
- Copy/paste the code from the “Website” tab as well as the URL from the “Email” tab and send to [webmaster@ottawaaa.org](mailto:webmaster@ottawaaa.org)
- Instruct members to visit [ottawaaa.org/7<sup>th</sup>-tradition/](http://ottawaaa.org/7th-tradition/) An area for your home group will be created. It will look like the button for Group Contributions in the example below.

Français | Español | Русский


Ottawa Area Intergroup of  
**Alcoholics Anonymous** 

Welcome Find Help Meetings Announcements & Events Do Service About AA Intergroup Contact Us

## ONLINE 7TH TRADITION CONTRIBUTIONS

Group Contributions to Ottawa Area Intergroup

**Contribute**



**Please Note**

- We use PayPal to process all transactions. However, you do not need a PayPal account to pay with your credit card. When directed to the PayPal page, look for the Don't have a PayPal account? section and click the “continue” link to pay directly with your credit card.
- There is a yearly maximum donation limit of \$3000.00
- We do not accept contributions from non-members.

© 2018 Ottawa Area Intergroup of Alcoholics Anonymous  
211 Bronson Avenue, Suite 108, Ottawa, Ontario K1R 6H5  
Email Us 613.237.6000 [Site Policy](#) [Service Login](#)

Click the “Contribute” Button to be brought to the Paypal site – example on next page.



**Donate to**  
**Ottawa Area Intergroup of Alcoholics Anonymous**  
Purpose: Group Contribution

\$0.00 |  
CAD

Make this a monthly donation [?](#)

[Donate with PayPal](#)

or

[Donate with a Card](#)

[Help & Contact](#)   [Security](#)

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Your Group's name will be displayed when your button is added to the 7<sup>th</sup> tradition page on the AA website. Your members can sign up for a monthly subscription in the amount they choose by checking the box. They can contribute from their own Paypal account or a credit card. There is a 30 cent transaction fee plus 2.9% of the contribution amount subtracted from the proceeds in your paypal account.


To "pull" the money in to your bank account you need to log in to Paypal and withdraw it.



Accept real-time electronic contributions – Debit or Credit card – with **Square**. Sign-up at <https://squareup.com/ca> is very straight forward. Link your bank account following the online instructions and purchase a square reader for your home group. [This payment method doesn't need the Intergroup website.]

### Clear pricing. Fast deposits. No surprise fees.

Know exactly what you pay and get paid fast with Square.

 **Tapped, inserted, or swiped payments** **2.65%**  
Accept every major credit card for the same rate. Charge \$100, see \$97.35 in your bank account. Every tap, every insert, every swipe.

**Keyed-in card payments** **3.4% + 15¢**  
Key in \$100, see \$96.45 deposited into your bank account.

**INTERAC Flash®** **10¢**  
Accept contactless debit cards and devices with INTERAC Flash® at one flat rate. Limit of \$100 per INTERAC Flash® payment.


**Every major credit card?** **Yes**  
Visa, Mastercard, Discover and American Express.


**Other fees?** **No**  
We don't do the other stuff. What you see is what you pay. Every time.


 **Next-day deposits** **Included**  
Square deposits funds from payments in your bank account in one to two business days.

### Accept payments anywhere.

Square has hardware for you to take everything your customers are carrying—on the go and at your counter.

 **Square Reader for magstripe** **Free**  
Swipe all major credit cards. Every account comes with a free magstripe reader.

 **Square Reader for contactless and chip** **\$59**  
Accept INTERAC Flash®, contactless credit cards, Apple Pay, Google Pay and chip credit cards.

 **Square Stand for contactless and chip** **\$199**  
Complete your countertop with our stylish and secure iPad point-of-sale stand.

Note: Square Stand for contactless and chip is only compatible with IPAD.



### Square Reader for contactless and chip

\$59.00

The Square Reader is compatible with both Android phones / tablets or IOS iPhone / iPad.