

Intergroup Meeting Minutes: September 12, 2018

Meeting Chair: Sandy K., Intergroup Chair

- New people to Intergroup were invited to introduce themselves- Christine, New Day, (distributing Fall Conference tickets to Reps), Elizabeth, Crossroads. It was recommended reps read the minutes from the past meetings on the Intergroup website to be informed as to what has been happening at Intergroup.
- Intergroup activities/accomplishments from the "What is Intergroup Anyway?", information sheet was reviewed.
- Meeting opened at 7:00 PM with a Moment of Silence, followed by the Serenity Prayer
- Reading of 12 Traditions by Ray N, Ottawa South.
- Roll Call from the floor was taken. Groups in attendance: Fellowship, New Day, Orleans Hub, Carp Fellowship, Westboro Big Book, Pinecrest Group, Search for Serenity, By the Book, Willing to Change, Awakening, Stittsville Second Chance, Beacon Hill, Barrhaven Tuesday Nights, Heritage Group, Hand in Hand, Hull Liberty, B-United, Back to Basics, Lunch Bunch, Friday Night Chelsea, From the Heart, Venture, Vanier, Sunday Night Big Book Study Group, Alta Vista Open Door, West End Group.
- 27 voting members present and 3 non-voting members (excluding 7 Executive members)
- Frank K, Hull Liberty, made a motion to accept the August minutes as distributed. Seconded by Pat H., Beacon Hill. Carried.
- Patrick G, Pinecrest group presented a motion to table the following motion on the agenda, time permitting to be voted on at a later date: "**That the wording '*assisting and advising in the formation of new groups or meetings.*' found in the 'Responsibilities' section of the Ottawa Area Intergroup Bylaws be changed to '*assisting and advising in the gathering of information on the formation of new groups or meetings.*'**" A 2/3 majority to add the floor action to the agenda was not approved. The agenda was approved as presented.

REPORTS

CHAIR PERSON: Sandy K.,

1. The office administrator began working last month.
2. Intergroup is gearing up for Fall Conference and Elections to be held in December.

VICE CHAIR: Harry B. (and backup newsletter editor)

1. In order to correct rumours, The Primary Purpose printed the office hours which are Monday – Friday 10 am – 4 pm, Thursday evenings 4-8pm and Saturday afternoons 1-4 pm. Fall Conference registration and Insurance forms for groups are in the Primary Purpose also.
2. Membership Engagement plan report was reviewed with the Reps. The intent is to inform and educate groups about what Intergroup does. There are 95 registered groups in Ottawa.

TREASURER: Bill P.

1. Treasurer's Report presented showing a \$2196 loss for the Spring Conference. The 7th tradition was lower than last year as were ticket sales.
2. A thorough inventory of Literature to be done.
3. Group contributions are up as are literature sales.
4. Treasurer's report filed as presented. Thanks expressed by the membership for the work done.

SECRETARY: Anne D.

1. New members were asked to pick up Rep Information sheet and complete.

TAS COORDINATOR: Mickey R. (absent)

1. Reports were available for pick up by the Reps.

LITERATURE: Doris M.

1. AA Calendars and Pocket Planners will not be available at Intergroup next year. The Districts sell them.
2. Slogan sets were purchased and 2 are still available.
3. New Meeting lists have arrived.
4. Literature Table will be staffed at the Fall Conference. Volunteers were asked to help out.
5. In addition to the regular hours, Monday to Friday 10am-4 pm, the Office is also open Thursday evenings 4-8 pm and Saturday afternoons, 1-4 pm.
6. If anyone is looking to place a large order of books please email literature@ottawaaa.org to verify the books are in stock.

WEBMASTER: Carolyn O.

1. An email will be sent to the reps on ideas and costs on how Intergroup can set groups up to enable online receipt of 7th tradition contributions.
2. Lunch with Bill is interested in being part of a pilot project for an online subscription.

NEWSLETTER EDITOR: Harry B.

1. The Fall Conference will be the theme of the October issue of OPP. Please send stories to newsletter@ottawaaa.org before the end of September.
2. A newsletter editor is still required. Here are the requirements:
 - a. Working knowledge of Adobe Acrobat or other publishing software
 - b. Basic working knowledge of Word Press, nice but not necessary
 - c. Strong grammar and writing skills
 - d. Clear understanding of AA Traditions and Concepts and how they apply in publishing AA material
 - e. An ability to work with others
 - f. Ability to establish and act as Chair for a Newsletter Committee that reports to the Board
 - g. Legal capacity to sit as a member of the Board
 - h. A Home Group
 - i. A Sponsor
 - j. Minimum of 5 years of sobriety

12-STEP COORDINATOR: Caterina C.

1. One 12-step call was completed.

FALL CONFERENCE: Ron M, Chair

1. Fall Conference flyers are available for pickup. Tickets are available for purchase.
2. Group contributions are requested. Cheques can be made to Ottawa and Area AA Fall Conference.
3. Hospitality food (please deliver cold food between 10 and 3 pm Saturday) for the hospitality suite.
4. Peggy F., (Treasurer) has offered to act as Vice Chair and the Executive recommends Peggy act as Vice Chair.
5. Peggy presented a brief service bio.
6. Patrick G., Pinecrest Group, made a motion that Peggy F be acting Vice Chair for the 2018 Fall Conference. Seconded by Donna S., Wiling to Change. Motion Carried. Peggy F will act as Vice Chair for the 2018 Fall Conference.

SPRING CONFERENCE: no report

MCNABB MEETING:

1. John C., Friday Night Chelsea group, reported the 7th Tradition for August was \$85.10. There were no problems.
2. Tom, West End Group reported for July there were between 20-25 people in attendance with the 7th tradition being approximately \$70.
3. McNabb group commitments: Hull Liberty has volunteered for September. Ottawa South is taking October and Stittsville 2nd Chance has volunteered for November. Freedom Group volunteered for December 2018 and Heritage group for January, 2019. Groups are to bring meeting lists, coffee supplies, chips, to print out and take the **McNabb meeting format which is available on the Ottawa AA website, etc. to the meeting.**
4. **Reminder: During the Intergroup meeting in the month after a group's commitment, the Intergroup Rep is asked to report on the McNabb 7th tradition, attendance and any issues that may have occurred. The monthly rent for McNabb is \$80.17.**

OLD BUSINESS:

ONLINE 7TH TRADITION

1. The webmaster will put an information email together to send out to the reps regarding a subscription based online system for collecting the 7th tradition by groups. The webmaster's time is part of her group service.

CENTRAL OFFICE/INTERGROUP AAWA/AAGV SEMINAR

1. The Chair did not have the costs for sending the Office Administrator to the conference.

ALKATHON/INTERGROUP PROPOSAL

1. Travis H., Alkathon Chair for the 2108 Alkathon committee is interested in having a meeting with Intergroup when the committee is up and running to discuss the idea of having the Alkathon come under Intergroup.

NEW BUSINESS:

MEETING TAKE AWAY SUMMARY:

1. The membership was asked if they wanted to have the Secretary send out a list of action items for the reps to take back to their groups prior to the minutes in order to ensure the integrity of the information being reported to the groups. Substantial unanimity was not achieved to move forward with the idea.

MEMBERSHIP SHARING FORUM

1. The Chair gave a history of this topic. No topic was presented for sharing.
2. Email the Chair with suggested topics.

STATEMENT FROM THE FLOOR – Lars C.

1. Lars C., new Rep for From the Heart Group, asked how they could add an item to the agenda because they wanted to start paying rent for meeting space used at the Intergroup Office. Lars was informed that her group should ask for it to be added to the upcoming agenda.

ELECTIONS

1. The following positions will be up for election in December: **Telephone Answering Service Coordinator, Literature Coordinator (Doris Mc will stand); Treasurer, 12-Step Coordinator, Newsletter Editor, Fall Conference Chair, Fall Conference Vice Chair, Spring Conference Vice Chair.**
2. Please ask your groups for volunteers for these positions. **Nominations will be made at the November Intergroup meeting.**

CHELSEA ROUNDUP

1. Chelsea Roundup will be held October 6th, Farm Point Community Centre, 7th Tradition. A poster is available for take away.

COFFEE VOLUNTEER FOR September/October.

1. The Chair thanked Frank K., Hull Liberty., for coffee for the September Intergroup meeting.
2. Pat H., Beacon Hill, volunteered to make coffee for the October meeting.

Motion to adjourn Meeting by: no motion made

Meeting closed at 8:30 pm with the Responsibility Pledge

Next meeting: October 10, 2018 at 7:00 PM, Mac Hall, Bronson Centre.