

## Intergroup Meeting Minutes: April 12, 2017

### Meeting Chair: Jean F., Intergroup Chair

- Meeting opened at 7:00 PM with a Moment of Silence, followed by the Serenity Prayer
- Reading of 12 Traditions by Jason M., Intergroup Webmaster
- Jean welcomed all the reps. Jean asked the Executive to introduce themselves first.
- Introductions from the floor. Groups in attendance: Hull Liberty, Stepping Ahead, Beginners Group, Share and Care, Maitland Step Group, Orleans Hub, Sobriety Group, Carp Fellowship, Sat AM Westboro 9:00 am, Crossroads, Parkwood Hills, Hand in Hand, Ottawa South, We Can Recover, By the Book, Westboro Morning, Cofounders, Queensway-Carleton Hospital, Vanier, Uptown, West End Group, Ottawa Men's Group, Willing to Change, Fellowship Group, Friday Night Chelsea Big Book, Labyrinth, Discovering the Big Book, Lunch-Bunch, Search for Serenity, Orleans, Sunday Night Big Book Study, Pinecrest, Sisters of Sobriety, Step by Step, Heritage, Freedom, Stittsville Second Chance, Lunch with Bill, Alta Vista Open Door.
- 37 voting members present and 8 non-voting members (excluding 8 committee members).
- Motion to accept previous month's minutes as presented: April G, Queensway-Carleton Hospital; Seconded by Dan M, Sunday Night Big Book Study. Motion carried.
- Motion to accept the agenda with the addition of Canadathon and Vanier Roundup made by Daniel M., Hull Liberty, seconded by Anne R, Alta Vista Open Door. Motion carried.

### REPORTS

#### CHAIR: Jean F.

1. New flooring has been installed in the Intergroup office. Next month Jean will present a full report of all the renovation costs to the office. We spent \$140 on tables for the boardroom. Bell did remove the large switch box in the Multi-purpose room. The contract with Bell will come up for renewal in the autumn, so the Board will look at other options at that time.
2. The door lock on the Intergroup office will be changed but not for another month or so. Please pass the information on so others can let Intergroup know if they need the new lock information.

**VICE CHAIR: Sandy K.** –no report

#### SECRETARY: Anne D.

1. Again, if reps haven't received a copy of the minutes delivered to their email address, please come and see me after the meeting as I may have typed the email address incorrectly. Or if they haven't filled out a Rep information sheet, to please do so.

#### TREASURER: Stephen C.

1. The March financial statements are in the new format Stephen has decided upon which include graphs and highlights in a commentary section. There has been \$6100 in leasehold improvements. Revenues (literature sales and group donations) are down from 2016. \$3569 has been received from the Springathon in advance of expenditures.
2. A rep asked if we wanted them to ask the groups for more donations and Stephen said, "Yes, that could be helpful."
3. Jean mentioned that she had met with a couple of DCMs and discussed service groups (CPC & CTF, for example) being self supporting and as the committees are in good shape financially, maybe they could consider making a monthly donation to Intergroup for the storage and meeting space they use. District 58 donated \$200. District 62 said Intergroup should go to each committee and present the suggestion. Doris M

said there use to be a line item (on the financial statement) for rent in previous years. Michel D. suggested Intergroup ask the committees for \$ also.

#### WEBMASTER: Jason M.

1. Jason reported the Ad-Hoc Website committee had their 2<sup>nd</sup> meeting on April 5th for 2 hours. They continued to discuss the A.A. guidelines and a lively discussion of the website's primary target audience—the newcomer. We reviewed the website survey, which can be found at the following address: <http://survey.ottawaaa.org>. Jason asked the reps to please tell their group members about the survey ask them to complete it online. Jason will be at a table at the Spring Conference asking people to complete the survey. As well, the survey will be published in the Primary Purpose newsletter next month. If anyone has any suggestions for the website, please add them to the survey. Stephen said using PayPal or Stripe might cause issues for accounting.
2. Jason has only received one notice about a meeting being cancelled due to Easter. If any group is closing please let him know before you leave tonight or send him the information ASAP.
3. Shana said the Ottawa AA website is a really great website compared to others she has used. Someone else spoke about having the meetings (online and in paper form) listed as to whether they are handicapped accessible. Jason said this is being done, but when groups move, the new information isn't always conveyed.

#### TAS COORDINATOR: Mickey R.

1. Mickey is proposing a 90 day test trial of a change in the process of taking TAS shifts which he hopes will allow members to take shifts as they time become available. Here's the criterion: *If the shift is empty 4 hours before they can take it and email [tas@ottawaaa.org](mailto:tas@ottawaaa.org)*. Mickey will update the calendar at a later time and no one needs confirmation from Mickey that he has booked it. You just need to show up (or sign on from home) and do the shift. Mickey will be emailing the members on his TAS distribution list about the change if approved by Intergroup. As Mickey still needs contact info for all the groups who are taking shifts, he will begin adding the group reps as the contact for the TAS schedule. The reps will begin getting the reminders about the shifts. People are appreciating the reminders so he will continue to do this.
2. Mickey would like Intergroup to purchase a portable projector to be used for TAS training. It can also be used for Intergroup presentations and video conferencing. The cost is approximately \$400. This will require a motion to approve from the Reps.
3. Mickey is keeping 3 months of logs to ensure confidentiality is not compromised on paper or computers. The paper logs will be commercially shredded with a certificate.
4. The Youth Service Board has been added as a resource to the 12 Step List. A document put out by GSO, "Guidelines – A.A. Answering Services MG-12" will be distributed to those on the TAS distribution list. The link is [http://www.aa.org/assets/en\\_US/mg-12\\_aaanswering.pdf](http://www.aa.org/assets/en_US/mg-12_aaanswering.pdf).
5. Mickey will be doing a talk on April 19<sup>th</sup> to the Search for Serenity Group, Orleans, regarding TAS responsibilities. He will also do a talk at the Spring Conference and will have a table there as well.
6. More input needed from members about the telephone answering system at the Intergroup office. There was a brief discussion about whether messages actually get through to members when they are in the office.

#### NEWSLETTER EDITOR: Rick B:

1. The current newsletter is on the side table. It can be read online. A member said there are no more copies available, all taken.

#### LITERATURE: Christina J.

1. Christina reported all beginners' literature and meeting lists are available.
2. Literature is for sale daily between 10-4 if volunteers are available. **Please phone first and leave a message.** The literature room is open an hour before and an hour after every Intergroup meeting for literature and medallion sales.

#### SPRING CONFERENCE: Catrina

1. There will be 3 main speakers all from Canada. There will be a band and a DJ service. The menu has been sorted out. There will be chicken, but not giving away the full menu. Hospitality is looking for cold food

donations: sandwiches (please don't cut, leave whole), vegetable trays, fruit trays, muffins, cookies, cakes, etc. Tickets are \$50 for the full day, including the banquet. \$10 in advance or \$15 at the door for the day.

2. Food can be brought in anytime after 8 am at St. Anthony's Hall.

#### MCNABB MEETING:

1. Dale from Parkwood Hills, the group responsible for March reported attendance was between 12-20 and the 7<sup>th</sup> tradition was \$49.75 for the 4 weeks with an expense of \$6.05. 1 coffee pot didn't work. They changed the set up around and it made a difference. Dominic L., Willing to Change, made a motion to purchase a new coffee pot for the McNabb meeting to a maximum of \$200. Sandy C., Fellowship Group, seconded. Motion carried. Jean F will make the purchase.
2. The Intergroup meeting is the business meeting for the McNabb meeting. There needs to be a monthly report done by the hosting group. The monthly rent is \$80.17.
3. Lunch With Bill has volunteered for April and Ottawa South has taken May. Search for Serenity Orleans has volunteered for August, By The Book has volunteered for September 2017 and Saturday am Westboro will take October. **We still need volunteers for June, July, November and December 2017.**

#### OLD BUSINESS-Vanier Roundup: Gene M.

1. Gene reported Vanier Roundup, to be held June 3<sup>rd</sup>, is still looking for volunteers for the committee. There will be a steak BBQ for \$10 cost, and food donations are requested for hospitality. A poster was available to take away on the side table.

#### OLD BUSINESS-Canadathon: Michel D

2. July 1<sup>st</sup> at McNabb the 2<sup>nd</sup> Canadathon will take place. There will be 4 meetings throughout the day, all the districts of Ottawa will be represented, it will be a bilingual event. The next committee meeting is April 23<sup>rd</sup> at 1 pm at the Bronson Centre. It is free to attend, but you do need to purchase food. There will be a potluck dinner, which is free, so please bring food, but nothing raw. This is a very kid friendly event, so bring the family. There will be lots of games for everyone.

#### NEW BUSINESS-GROUP DONATIONS LISTING: Jean F

1. Every year a list of the group donations has been made available to the reps in order for the groups to check the accuracy of the accounting records as to each group's donations throughout the year. This list would not include any individual donations, only donations done by groups to Intergroup. Donations to conferences are not included as the conference treasurer handles that information. The Canadathon and Alkathon are separate from Intergroup so donations to them would not be included. There was a lot of lively discussion on this topic with many varying viewpoints being expressed. After much discussion Dominic L, Willing To Change, made a motion not to publish the group list of donations now but for reps to go back to their groups and discuss the issue to get the group consensus and a vote will be taken in May. Seconded by Mike M., Freedom Group. 26 in favour, 3 opposed. Motion carried. There was a suggestion to email the group's donations to each individual group and Crystal volunteered to do that task.

#### NEW BUSINESS-PORTABLE PROJECTOR & TAS SHIFT CHANGE TRIAL

1. Daniel M., Hull Liberty, made a motion to purchase for the purposes of TAS and Intergroup to purchase a portable projector up to the value of \$400. Seconded by Ron B., Westboro Morning. Motion carried.
2. Caterina C., Share and Care, made a motion to have a 90 day trial to change the process of handling TAS shifts by the members to now be that anyone trained can take any free shift which will show in RED on the calendar and then they are to email Mickey right afterwards. Tom K., West End Group, seconded. Motion carried.

#### NEW BUSINESS-12 STEP COORDINATOR POSITION: Jean F

1. Only 1 person has come forward to stand for this position, Carolyn O'Doherty. Carolyn gave a brief summary of her service work and her willingness to take on this role and coordinate the 12 step list volunteers. As the only person standing, Carolyn was acclaimed to her new position.

**Motion to adjourn Meeting by:** Ivon L, Pinecrest, Daniel M., Hull Liberty, seconded. Motion carried.

Meeting closed at 8:20 PM with the Responsibility Pledge

**Next meeting: May 10, 2017 at 7:00 PM, Mac Hall, Bronson Centre.**