

## Intergroup Meeting Minutes: March 8, 2017

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### Meeting Chair: Jean F., Intergroup Chair

- Meeting opened at 7:00 PM with a Moment of Silence, followed by the Serenity Prayer
- Reading of 12 Traditions by Stephen C., Intergroup Treasurer
- Jean welcomed all the reps and explained about one voice/vote per group to the new reps. Jean suggested the new reps read the Bylaws and previous months' minutes to get familiar with what has been happening at Intergroup. Jean asked the Executive to introduce themselves first.
- Introductions from the floor. Groups in attendance: Podium/Hill, Freedom Group, Lunch Bunch, Orleans Hub, New Day, Sobriety Group, Westboro Saturday Morning 11 am, Search for Serenity, Oasis, Lunch with Bill, Awakening, Uptown, Carp Fellowship, Sunday Night Big Book Study, Stepping Ahead, B United, Fellowship Group, Beacon Hill, Pinecrest, Step by Step, Labyrinth, West End Group, 1<sup>st</sup> Avenue to Recovery, Ottawa South, Hull Liberty, District 62, Queensway-Carleton, Stittsville Second Chance, Parkwood Hills, Maitland Step Group.
- 30 voting members present and 4 non-voting members (excluding 8 committee members).
- Motion to accept previous month's minutes as presented: Marie G., Labyrinth; Seconded by Kevin MacD., Freedom Group. Motion carried.
- Motion to accept the agenda, as presented made by Jeff F., Maitland Step Group, seconded by Chad B., Uptown. Motion carried.

### REPORTS

#### CHAIR: Jean F.

1. New flooring is to be picked up and installed in the Intergroup office soon. We may need Bell to come and move a big switch box in the Multi-purpose room. If the expense is over \$300, an estimate will be brought back to Intergroup to vote on the proposed expense.

#### VICE CHAIR: Sandy K.

1. Someone from the Montréal A.A. office will come and speak at an Intergroup meeting about their experience hiring employees. This will probably happen in the next few months.
2. Jean F. mentioned she visited an Intergroup office with employees in Florida when she was away. It was very interesting and Jean relates her experience in this month's Primary Purpose.

#### SECRETARY: Anne D.

1. If reps haven't received a copy of the minutes delivered to their email address, please come and see me after the meeting as I may have typed the email address incorrectly.
2. Jean H., Lunch with Bill, would like a copy of the minutes printed out for her each month as she does not use a computer.

#### TREASURER: Stephen C.

1. \$1394.30 has been received for the Spring Conference to the end of February and is included in the Budget vs Actuals statement and included in the Cash on Hand on the Balance Sheet. Currently there are no expenses to offset the revenue.
2. The GIC will be increasing when renewed based on the amount of interest received. Leasehold improvements are up due to the office renovations done last year. The expense will be amortized over a 5-year period. Currently Intergroup is not generating enough revenue to pay for an employee. Literature sales at \$3716.35 remain lower than budget year to date (based on last year's actual) as are group donations at \$2780.19, down by \$1093.81.
3. A question was asked about the need to increase and maintain income and Stephen agreed.

#### WEBMASTER: Jason M.

1. Jason reported that he had the first meeting of the Ad-Hoc Website committee on March 1<sup>st</sup> for 2 hours. He thanked Christina and Anne for doing the writing on the flip chart and taking minutes. The purpose of the Ad-Hoc committee is: to develop a new website for the Ottawa Area Intergroup with broad input from our local fellowship, taking into account AA organizational values (Steps, Traditions, GSO guidelines) as well as web technology best practices; determine the need and viability of a standing Ottawa Area Intergroup website sub-committee, and if so, develop guidelines, policies and procedures for that committee; to define the roles and responsibilities of said committee. He hopes to present in 6-8 months a new (test) website to the Intergroup reps prior to a full release of the new website.
2. Jason explained that the 2 hour meeting is 2 parts—an A.A. consideration and website development. We began by reading the MG-18 A.A. Guidelines for the Internet that is put out by GSO. The first phase is information gathering, identifying the target audience and activities. The committee members will review the current website with these thoughts in mind. A feedback survey is being prepared and will hopefully be ready to distribute to the reps at the next Intergroup meeting.
3. Jason invited anyone interested in joining the committee to see him after the meeting. It is NOT a technical committee and there is no sobriety requirement as the target audience is the newcomer, primarily.

#### TAS COORDINATOR: Mickey R.

1. In January Mickey asked groups for feedback on how to improve the telephone answering service that Intergroup provides and contact information for all the groups. Mickey is suggesting he will add the Intergroup Rep as the contact for all Group commitments. The contact information for the groups and anyone taking shifts will allow Mickey to send out a Calendar reminder regarding the shifts a person has signed up for. People are signing up for shifts, but then not showing up to do the shift.
2. There were some outages in February. People are interested in training and doing shifts. Mickey has trained 4 people at his residence. He wants to do live training and has been offered a church to do the training, but needs some equipment in order to do the type of training he wants to offer. Mickey asked reps to encourage their groups to take shifts.

#### NEWSLETTER EDITOR: Rick B:

1. The current newsletter is on the side table. It can be read on-line where it is in colour. It can also be emailed to anyone who subscribes via the website. Rick says he has something special for the April newsletter.
2. Bill P reported that Gilles says his boss has given him permission to do every newsletter in colour for no extra cost. Don't know how long this will last but very generous.

#### LITERATURE: Christina J.

1. Christina reported all beginners' literature is in and the new meeting lists.
2. Literature is for sale daily between 10-4 if volunteers are available. **Please phone first.** The literature room is open an hour before and an hour after every Intergroup meeting for literature and medallion sales.

#### SPRING CONFERENCE: Gene

1. There will be 3 main speakers at the Spring Conference this year are all from Canada. To register for the banquet, you have to fill in the registration form which is on the website and in the newsletter. No banquet tickets will be sold at the event. Gene has tickets for sale to Reps.
2. Dwayne, treasurer and hospitality chef, is looking for cold food—sandwiches, juice, baking, etc. He will be at the Hospitality suite by 8 am. As treasurer he is starting to see some table sales. Advance tickets for the event are \$10. at the door the cost is \$15. To attend the banquet and event the cost is \$50. There is lots of free parking.

#### MCNABB MEETING:

1. Chad, from Uptown group, spoke about the February McNabb meeting, which had low attendance, 7<sup>th</sup> tradition was \$60 with no issues.
2. The Intergroup meeting is the business meeting for the McNabb meeting. There needs to be a monthly report done by the hosting group. The monthly rent is \$80.17.
3. Parkwood Hills will volunteer for March. Lunch With Bill has volunteered for April and Ottawa South has taken May. By The Book has volunteered for September 2017 and Saturday am Westboro will take October.  
**We still need volunteers for June, July, August, November and December 2017.**

#### **OLD BUSINESS-BUDGET APPROVAL:**

1. Daniel M made a motion to approve the budget as presented by the Treasurer last month. Bill P. seconded.  
Motion carried.

#### **OLD BUSINESS-12 STEP COORDINATOR POSITION ELECTION:**

2. Jean has only had 1 email expressing interest in this position. If reps could please report back to their groups about this position. The purpose of the position is to maintain the 12-step contact list information up to date. Jean mentioned the importance of "shared experience" as the basis of 12-step work and that is one reason why having a 12-step coordinator is seen as necessary. Anyone interested in standing for the position will present himself or herself at the Intergroup meeting in April. The election will be held in May.

#### **OLD BUSINESS-TELEPHONE RECORDING TRIAL**

1. The new telephone answering system has been up and running for 3 months. A motion had been agreed upon to review after 3 months. Jean asked for reps to get feedback from the groups as to whether to continue with new system. There was a suggestion to put an article in the Primary Purpose newsletter about the new telephone system. After a lively discussion as to the merits, drawbacks and need for the new system, Kevin M, Freedom Group made a motion to extend the trial by 3 months. Seconded by Sandy C., Fellowship Group.  
Motion carried.

**Motion to adjourn Meeting by:** Marcia P., Oasis Group, Daniel M., Hull Liberty, seconded. Motion carried.

Meeting closed at 8:05 PM with the Responsibility Pledge

**Next meeting: April 12, 2017 at 7:00 PM, Mac Hall, Bronson Centre.**